

Point Lonsdale Primary School

22 BOWEN ROAD, POINT LONSDALE, VICTORIA
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Wednesday, 1st December, 2021

Dear Parents,

RE: Parent Payments

Dear parent/guardian,

Point Lonsdale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Point Lonsdale Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising (market) or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to run our classroom music program, expand our arts experiences and upgrade information technology capabilities in the classroom.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Fay Agterhuis".

Fay Agterhuis
(Principal)

A handwritten signature in blue ink, appearing to read "Vanessa Holden".

Vanessa Holden
(School Council President)

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year Four <i>Classroom Consumables</i> - items purchased in bulk, e.g. coloured paper, PVA glue, string, laminating, photocopying paper	\$40.00
Art Materials – drawing and painting materials, modelling materials	\$20.00
School diary	\$12.00
Year 4 Online Subscriptions	
<ul style="list-style-type: none"> • Essential Assessment - Targetted English and Mathematics Program 	\$17.00
Year 4 printing and photocopying of worksheets and learning materials	\$20.00
Year 4 Whole school events	
<ul style="list-style-type: none"> • Literacy Festival Writers Day • Marc Van 	\$10.00 \$20.00
Other Contributions - for non-curriculum items and activities	
School grounds maintenance and improvements	\$50.00
Total Amount	\$189.00

Educational items for students to own

Attached is a list of items that the school recommends you purchase from **COS** for your child to individually own and use. If you are purchasing elsewhere please let the school know by 13th December, 2021.

YEAR LEVEL 4	CODE	QTY	
Maths 10mm Grid Books 64 pg	EXER9246	4	
64 pg Scrap Book LOTE/STEM/INQUIRY	EXER9067	2	
ART artist notebook	BOOK8842	1	
Project Book Plain/8mm ruled A4 project book	EXER9065	1	
A4 Exercise Books Books Grade 18 mm 64 pg	EXER9267	10	
Document Wallet Foolscap - Green	FILE9862	2	
Scissors (right handed)	SCIS0023	1	
Scissors (left handed)	SCIS022	1	
Double Sided Student Whiteboard	WHIT5165	1	
Whiteboard Marker Black	MARK3344	1	
Staedtler Pens (Blue)	BALL4512	4	
Staedtler Pens (Red)	BALL4552	4	
COS Fineline (Black)	MARK4470	2	
MURU Stubby Highlighters Packet	HIGH8408	1	\$116.12
Faber Castell Connector Pens Wallet 20	MARK4555	1	
Staedtler Colour Pencils Pack 24	PENC2307	2	
Staedtler HB Graphite Pencils	PENC2182	4	
Cos Eraser small	ERAS1020	2	
COS Name Pencil Case Large	CASE1145	1	
COS 2 Hole Sharpener	SHAR1061	1	
COS Glue Stick 36g	ADHE4102	4	
COS Headphones with Volume Control	HEAD4691	1	
COS Plastic Ruler 300mm	RULE1019	1	
COS A4 Sheet Protectors Economy	POCK1025	1	
COS PVC A4 Clipfolder	CLIP1201	1	
COS Magnetic Whiteboard eraser	WHIT3040	1	
RIC Dictionary My Word Bank Ages 8-12	BOOK3536	1	
Cos mesh pouch economy A3 Clear		1	
16GB USB 2.0 drive black	DRIV1574	1	

Extra-Curricular Items and Activities

Point Lonsdale Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Monday, 13th December, 2021.

Extra-Curricular Items and Activities - approximate costs only	Amount	Purchase (Please tick)
Optional Year 4 school camp - Camp Wyuna	\$170.00	170.00
Optional Year 4 Incursion x 2	\$20.00	20.00
Other optional sports activities	TBA	
Total Extra-curricular Items and Activities		\$190.00

Financial Support for Families

Point Lonsdale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (available for families who hold a health care or pensioner card #125.00 per year per student.
- Curriculum contributions by instalment/payment plan please see Principal, Fay Agterhuis.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Fay Agterhuis

Ph: 03 5258 1501 opt 1 Email: point.lonsdale.ps@education.vic.gov.au

Total

Category - YEAR 4	
Curriculum Contributions	\$139.00
Other Contributions	\$ 50.00
Extra-Curricular Items and Activities	\$190.00

Payment method

✓ PLEASE TICK ONE

- | | |
|---|---|
| <input type="checkbox"/> Bpay (using details from your family statement) | <input type="checkbox"/> Cash |
| <input type="checkbox"/> Direct Deposit - Bendigo Bank BSB: 633-000 A/c # 137915104 | <input type="checkbox"/> Eftpos at school |
| Ref: (family name/code) | |
| <input type="checkbox"/> Please use funds from CSEF (Camps, Sports & Excursions Fund)
Application available from the office. | |

Total Payment: \$.....

Name: Signature: Date:

Refunds

Pt Lonsdale Primary School (PLPS) has the discretion to provide refunds to families and will do so where it is reasonable and fair (for example, if the school has not incurred a cost). If the PLPS has incurred costs, the school will act reasonably and take into consideration the [Financial Help for Families Policy](#) and relevant arrangements, including support for families experiencing hardship. For example, PLPS will refund families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness and the student can no longer attend the event. If PLPS decides to provide a refund, then parents need to agree and advise PLPS where the refund should be paid. If that agreement cannot be reached, the refund is usually paid into the account from which the money came. Where the payment was made in cash, PLPS will wait until the parents reach an agreement and advise PLPS. (RE: School Operations Guide - Parent Payments Policy.)

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



POINT LONSDALE PRIMARY SCHOOL - BTS PARENT PORTAL REQUIREMENTS FOR Year 4, 2022

Please order at www.cos.net.au

COS will be supplying your 2022 stationery packs. COS is a 100% Australian Family Owned & Operated school supplier. We've been working with COS to make sure your child has an easy start to the new school year. We've selected the list of items your child needs to start the year and worked with COS so you can order everything you need in one go and it will be delivered direct to your home before school starts.

The items listed on the following page have been selected as being required for Year 4 in 2022. To ensure delivery prior to Term 1, 2022, please place your order by 09 January 2022.

2022 Requirements for Online Ordering

Listed below are the easy steps for placing your online order available from **30 November 2021**.

Ready to order?

For a fast, simple and secure way to place your order visit www.cos.net.au and follow these steps:

1. Click on **School Packs** or **Sign in** button in menu task bar
2. Enter the Username: pointlonsdaleprimary@cos.net.au & Password: **Parents-22**
3. Select the Year level required for 2022
4. Review product selection based on your requirements
 - Please note, items may have been marked as either mandatory or optional by your school
5. Add your Pack to the Cart
6. If you need, additional items are available for you to top up from our Back to School range
7. Enter your Child's Details & Delivery Details
8. Enter in your credit card, Paypal or Pay4 details and submit

You will receive an order confirmation via email and can request to have your order tracking sent to you via mobile.

IMPORTANT INFORMATION REGARDING YOUR ORDER

COVID-19 has had a large impact on the transport industry and Australia Post has advised delays are possible over January due to an expected surge in demand. Sending your order early as you can, and by the dates advised below, means your School Packs will have the best chance of arriving in time for the start of school. We'll still deliver items sent after these dates as quickly as possible, but it will be difficult to get them to you in time for start of school.

Delivery Service - All orders will be sent out via Australia Post. A specific time of delivery cannot be requested. In the event that nobody is available to receive the delivery, the goods will be taken to the nearest post office for collection. A card will be left in your mailbox confirming this.

Delivery Guarantee - Orders placed before 12th December, will be delivered to your home by 24th December. Orders placed before 9th January, will be delivered to your home prior to Term 1, 2022 commencing. Orders placed after this date cannot be guaranteed to arrive on time.

Delivery Charges - All orders will incur a \$10.95 including GST delivery charge.



POINT LONSDALE PRIMARY SCHOOL - BTS PARENT PORTAL
REQUIREMENTS FOR Year 4, 2022

Pack Price including GST \$116.12

Subject	COS Description	Qty	Price inc GST
	Classmate Project A4 Plain/8mm 70gsm 96P	1	\$1.24
	COS 158mm Blunt End Safety Scissors Orange	1	\$1.43
	COS 158mm Left Handed Safety Scissors Green	1	\$1.43
	COS Barrel Pencil Sharpener Double Assorted	1	\$1.05
	COS BTS Student Pack Drawstring Bag Green	1	\$0.00
	COS Document Wallet Foolscap Green	2	\$1.32
	COS Double-Sided Whiteboard 210 x 280mm	1	\$6.05
	COS Eraser Large	2	\$0.55
	COS Fineliner Pen 0.5mm Black	2	\$1.76
	COS Glue Stick 36g Clear	4	\$7.04
	COS Magnetic Whiteboard Eraser Blue	1	\$3.29
	COS Mesh Pouch Economy A3 490x345mm Clear	1	\$4.24
	COS Name Pencil Case Large 330 x 160mm Assorted	1	\$2.42
	COS Plastic Ruler 300mm	1	\$0.32
	COS PVC A4 Clipfolder Black	1	\$2.59
	COS Scrapbook 330x240mm Blank 100gsm 64P	2	\$1.96
	COS Sheet Protectors 35mic Copysafe A4 Clear	1	\$0.98
	COS Whiteboard Bullet Marker 2mm Black	1	\$0.96
	Exercise Book A4 18mm DT 70gsm 64Pg Dolphin	10	\$8.36
	Faber-Castell Connector Pens Assorted	1	\$7.70
	Graph Book A4 10mm Grid 70gsm 96Pg Flamingo	4	\$5.28
	Mconnected Headphone On Ear (No Mic) Black	1	\$15.99
	Muru Stubby Recycled Highlighter Assorted	1	\$5.45
	RIC Dictionary My Word Bank Ages 8-12 9781741260595	1	\$5.58
	Staedtler Noris 185 Hex Colour Pencils Assorted	2	\$13.42
	Staedtler Stick 430M Ballpoint Medium Blue	4	\$2.07
	Staedtler Stick 430M Ballpoint Medium Red	4	\$2.07
	Staedtler Tradition 110 Hex HB Pencil	4	\$1.94
	Verbatim 16GB USB 2.0 Slider Drive Black	1	\$6.60
	Visual Art Diary A4 110gsm 120Pg Black	1	\$3.03

Please contact COS with any queries regarding the Parent Portal,

P: 1300 614 133 | E: parentportal@cos.net.au