



# MARKET RULES AND REGULATIONS

1. All goods for sale must be home produced or hand-crafted by the stallholder and be of a high quality. Stallholders must contribute more than design and/or packaging to their products. Stallholders who value-add to a commercial product must contribute substantial creative input rather than token additions to their goods. Second hand goods, commercial goods, eggs, lucky dips and livestock cannot be sold. Goods with faults must be clearly labelled as "seconds".
2. The market runs from 9:00am to 2:00pm. All stallholders must be on their site by 8:30am and stay for the duration of the market. For safety reasons, vehicles must not be removed from the market grounds during these hours.
3. The market will proceed regardless of weather conditions. Accordingly no refunds will be made.
4. All applications must be in writing and accompanied by a cheque or money order made payable to Point Lonsdale Primary School or BY Direct Deposit (details below) together with a stamped self-addressed envelope. A list of all goods for sale must be included in the application. Any change or addition to the list must be approved by the committee prior to the next market. **All applicants wishing to sell food must include, with their application, a copy of their current Temporary Food Premises Licence issued by the Borough of Queenscliffe and be registered on the street trader site.** First time applicants must include a photograph of their proposed stall showing layout and goods for sale.
5. The closing date for bookings is 10 days prior to a market. Applications without payment cannot be accepted.
6. Stallholders are liable for any bank fees incurred by the school for dishonoured or cancelled cheques.
7. Fees include \$20m Public Liability policy with Victoria Managed Insurance Authority Insurance (\$1000 property damage excess applies).
8. Stallholders selling food must display on their site a copy of their Temporary Food Premises Licence.

**9. Stallholders using any kind of gas or electrical appliance must have a suitable fire extinguisher or fire blanket.**



10. All power leads must be tagged and up to date.
11. Stallholders must ensure that their stall, including any displays and signs, remains within their site boundaries. Canopies, tents and other covers must be secure at all times and must not (including ropes and tent pegs) extend beyond the site boundaries.
12. Stallholders are responsible for leaving their site clean at the end of each market. All rubbish and debris must be removed.
13. Sites cannot be transferred, sublet, franchised or sold to any other person, nor can they be shared without written approval.
14. No refunds will be made.
15. It is the responsibility of the stallholder to trade in accordance with federal, State and Local government and market regulations and to ensure that their products conform to any relevant Australian Standards. Copying of other stallholders designs and ideas may result in legal action for breach of Copyright.
16. The market committee reserves the right to:
  - Refuse entry to, reject or withdraw a site from a stallholder who does not comply with the market rules and regulations.
  - Refuse any application for a site
  - Relocate any stallholder
  - Use its discretion to accept any non-conforming goods that it deems will benefit the market
  - The Market Committee accepts no responsibility for damage to persons or goods.
  - Complaints must be made in writing to the Market Committee.

## POINT LONSDALE MARKET APPLICATION

I/We would like to apply for a site at the following markets.

I/we will abide to all rules and regulations set down by the Market Committee and accept full responsibility for my/our stall at the Point Lonsdale Primary School Market.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

MAKE & TYPE OF VEHICLE: \_\_\_\_\_

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

**Outside site \$30.00 per market**  
**Inside site \$32.00 per market + \$3:00**  
**extra for trestle hire (indoors only)**

✓ Tick appropriate months. Any number of months can be booked and paid for in advance

- |                                   |                                    |
|-----------------------------------|------------------------------------|
| <input type="checkbox"/> JANUARY  | <input type="checkbox"/> JULY      |
| <input type="checkbox"/> FEBRUARY | <input type="checkbox"/> AUGUST    |
| <input type="checkbox"/> MARCH    | <input type="checkbox"/> SEPTEMBER |
| <input type="checkbox"/> APRIL    | <input type="checkbox"/> OCTOBER   |
| <input type="checkbox"/> MAY      | <input type="checkbox"/> NOVEMBER  |
| <input type="checkbox"/> JUNE     | <input type="checkbox"/> DECEMBER  |

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