

Tribes®

Tribes® is the umbrella for creating a positive, inclusive and educationally challenging community at Point Lonsdale Primary School. Tribes® is a step-by-step process to achieve specific learning goals.

Five agreements are honored:

- Mutual Respect
- Appreciations/No Put Downs
- Attentive Listening
- Personal Best
- Right to Pass

Swimming Program

The swimming program is designed to assist students to develop water safety practices. Cost is dependent on transport and pool entrance expenses. All students are expected to participate.

Bike Safety

Parents are requested to discourage students younger than 9 years from riding their bikes to school unaccompanied. Studies show that lone riding is unsafe for students below this age. All students must wear a helmet and have a good knowledge of road rules. **Bikes are not to be ridden within the school grounds or on the designated walk zone.**

Library

Our library is a community resource. Your child will require a library bag to protect books. If you have any spare time we have a group of library helpers who would appreciate any help with library tasks.

2018 School Fees

The Victorian Government makes a significant contribution towards the costs of school requisites required by your child. Unfortunately the allowance is not sufficient to cover all materials used over the school year. To help meet the shortfall, School Council imposes a fee to purchase student requisites and for camps, excursions, incursions and sporting events.

Financial Arrangements

Money must be sent securely in an envelope clearly indicating method of payment. All notices are to be placed in the blue mail box outside the office. Payment of school fees can be made via: Cash, Cheque, BPay, or Direct Deposit into the school's Bendigo Bank Account:

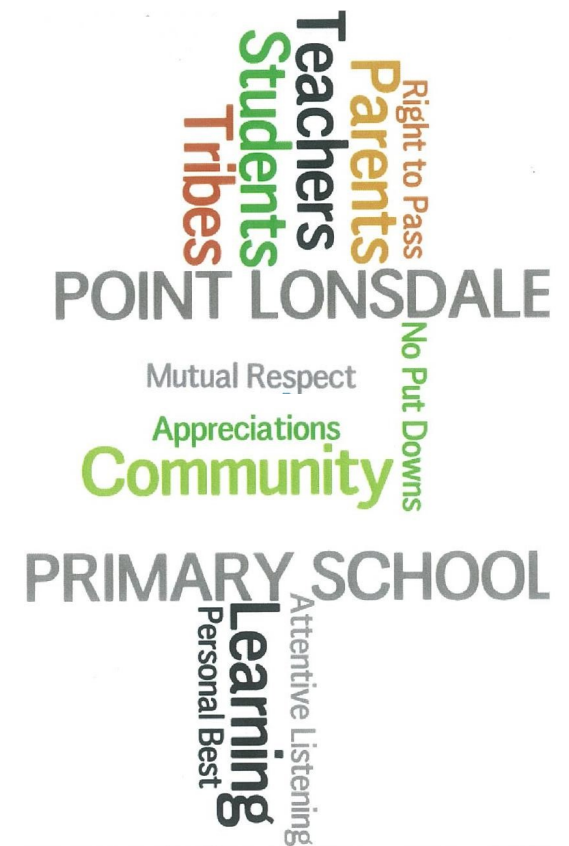
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Parent Involvement

Point Lonsdale Primary School welcomes and encourages parents to join in all aspects of school life. This includes: Classroom Activities, Working Bees, Library, School Council and fundraising activities, to name a few.

Fundraising

Like all schools, fundraising forms an important part of our school's budget. We have managed to keep our school fees low due to the magnificent efforts put in at our monthly markets. These are **held on the second Sunday of each month in and around the School and are our major fundraiser.** Each family will be rostered to assist with a monthly market at least once a year. **At various times other small scale fundraising events will be held.**



2018 Term Dates

Term 1	30 January	- 29 March
	EASTER SATURDAY	- 31 March
Term 2	16 April	- 29 June
Term 3	16 July	- 21 September
Term 4	8 October	- 21 December

Bell Times

	9:00am	Classes begin
	11:00am	30 minute recess
	11:30am	Classes continue
	12:30pm	Lunches eaten
	12:40	Student playtime
	1:30pm	Classes resume
	3.30pm	Dismissal
22 Bowen Road		
Point Lonsdale, Vic, 3225		
Tele: 52581501 or 52583411		
Fax: 52581549		
E: point.lonsdale.ps@edumail.vic.gov.au		
Web: www.ptlonsdaleps.vic.edu.au		

Pt Lonsdale Primary School

The goal at **Point Lonsdale Primary School** is to engage the whole school community in ensuring the healthy development of every child so that each has the knowledge, competency and resilience to be successful in a rapidly changing world. We are committed to our shared vision and foster it by:

- Teaching & honoring the Tribes agreements: Appreciations/No Put Downs, Attentive Listening, Personal Best, Mutual Respect and Right to Pass
- Nurturing a 'growth mindset' in all through strategic teaching and modelling of behaviours
- Maintaining a school culture that values individual differences, celebrates success and has high expectations of all students
- Encouraging leadership potential in all
- Focusing on individual learning styles and open ended problem solving to meet outcomes across the curriculum
- Adopting teaching styles and instructional strategies that empower students to make choices and value learning because it is connected to real situations
- Designing learning programs that are inclusive of the needs of all students in their quest to achieve personal best
- Utilising student focused approaches to assessment and reporting
- Providing opportunities for students and the community to work together on projects beyond the school ground

Privacy Act

All information collected by the school complies with the recommendations of the Privacy Act of 2002. The school's own Privacy Policy is available from the office.

Remember to visit our Website

www.ptlonsdaleps.vic.edu.au

or find us on Facebook

Enrolment Procedures

All new children are welcome to visit the school prior to Tuesday, 30th January, 2018. Mandatory Requirements - *all students enrolling need to present an Immunisation Certificate*. Preps also require a Birth Certificate.

Class Placement

All families **will be contacted in the 3 days prior** to student commencement on Tuesday, 30th January, 2018, informing them of their child's class, class teacher and room.

The First Day of School

School starts at 9.00am. Students in years Prep to 6 should go to their nominated classrooms. School dismisses daily at 3.30pm.

Prep students are not required to attend school on Wednesdays during February.

Regular Attendance

Regular, punctual attendance is essential for your child's continuity of learning. Your child requires a note if they are **absent, late** for school, or **leave** early. Absence note proformas can be obtained from the office or our website. Late arrivals and early departures must be signed in and out at the office. **Parents taking children on holidays during term** time must seek **written approval from the Principal**.

Leaving the School Grounds

Students who have appointments are to be collected from the school and signed out at the office. After school students must wait inside the school grounds until collected.

Wet and Hot Day Procedures

Both wet and hot day timetables are enacted as appropriate. During these times children are supervised in classrooms.

Buddy System

At Point Lonsdale Primary School we match all Early Years students with a senior student who becomes their support person at school, being a friend and helping them in the playground. Newly enrolled students are also supported by a classroom buddy.

Student Leadership

Junior School Council is elected by the students and provides all students with a voice on school issues. School Leaders are elected annually to lead the student community and Junior School Council. The school operates a house system for all students which encourages leadership and student participation. House Captains are elected by their peers. Numerous student project teams operate throughout the year. Student achievements are recognised at weekly assemblies.

Lunches

Students eat lunches under supervision in the classroom. We encourage healthy eating and actively promote the drinking of water. A sushi lunch order service is available on Friday (orders need to be placed at school by Thursday morning).

Uniform

School uniform colors are yellow and bottle green. All students are encouraged to wear school uniform. Uniform items with and without logo are widely available in Geelong and the local area. Broad brimmed, bucket or legionnaires hats are compulsory from the first day of school until 1st May and from September 1st. A second hand uniform shop is run by volunteer parents in the school hall, once a week, from 8.30 - 9.30am.

SunSAFE Policy

All students, staff and visitors must wear suitable hats when outside during the prescribed period. Students should provide their own sunscreen. Hats Off Day is Tuesday, 1st May, 2018.

MEDICAL

Emergency Information

Please keep this up to date! It is essential that we have current contact numbers for yourself and a friend or relative to contact if you are unavailable.

First Aid

Staff administer basic first aid to students, however we will contact parents or emergency contacts if required. Students attending Sick Bay are issued with notification slips.

Asthma and Anaphylaxis Management Plans

Every student with a history of anaphylaxis or asthma must have a written management plan filled out by their family doctor in consultation with the student's parent/guardian. This will be displayed in the sick bay, teacher work space and attached to the student's records. Forms are to be obtained from the Office. All medications are to be signed in at the office with clear instructions for administration.

Laptop Program

A Bring Your Own Device (BYOD) laptop program operates in Years 3-6. Each student is expected to purchase a laptop computer. Specifications are available from school.