

POINT LONSDALE PRIMARY SCHOOL 3322

Student Name: _____ Grade: _____

Reason for Early Collection:

I am a parent/adult authorised to take this child early from the school.

Name: _____ Signature: _____

Date: _____ Time: _____

Office Use:

Photo Identification Sighted: YES/NO

Student Collection Confirmed with Parent: YES/NO

This form should be retained in line with the General Retention and disposal Authority for School Records
– Section 3.4.1(b) Parents Approval for Student Attendance.

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